



## Announcement of Horwang School Foreign Teachers Required

.....

Horwang School, situated in the district of Chatuchak in Bangkok, Thailand, is seeking for ONE qualified foreign teacher to teach English to Thai students at the secondary level (Mathayom) and to carry out teaching-related duties as prescribed by Horwang School's Committee on Basic Education for the school year 2023 as follows:

### 1. Scope of work and hiring details

#### 1.1 Duties and responsibilities of the teacher

To teach English to students at the lower secondary level (M.1 - M.3) as well as students at the higher secondary level (M.4-6) by emphasizing listening, speaking, reading, and writing skills

#### 1.2 Remuneration

- Bachelor's degree: 38,000 baht
- Master's degree: 40,000 baht

### 2. Eligible applicant qualifications

#### 2.1 Age: 25 - 60 years old

2.2 Minimum of Bachelor's Degree in Education English, TEFL, ELT, or any related field, with the ability to teach effectively.

2.3 Applicant to teach English must be an English native speaker (from the United Kingdom, the United States, Canada, Australia, or New Zealand). In the case of an English non-native speaker who wishes to apply, he or she must hold citizenship of the country where English is an official language. It is required that applicants of both English native and English non-native speaking groups submit a test result for either TOEFL (PBT: 550; IBT: 79), IELTS (6.5), or TOEIC (750). The minimum scores are indicated in parentheses. The scores must be within 2 years of validity.

2.4 Be able to design a lesson plan, and make instructional media, supplementary handouts, worksheets, and test papers in accordance with the school policy.

2.5 Be able to perform a teaching for a whole academic year. There is compensation for early contract termination.

2.6 Must be a capable and effective teacher, with good knowledge of the subject matter in English (as stated in 1.1).

2.7 Be free of overwhelming loans or debts and have never been in a state of bankruptcy.

2.8 Have a clean criminal background.

- 2.9 Have never been convicted for wrongdoing or terminated by previous employers.
- 2.10 Have never been incriminated in any corruption charges.
- 2.11 Have a good personality and passion for teaching.

### 3. Application process

#### 3.1 Date and Venue for Application

Submit the application form with personal documentation to the email address: fld.hw@horwang.ac.th from 10 - 27 March 2023.

#### 3.2 Documentation

- An application form
- A résumé
- A 1-inch recent ID photo of the applicant, taken no later than six months ago
- A copy of the applicant's degree and educational transcript
- A copy of the applicant's valid passport, including the last visa page
- Medical certificate, of 1-month validity, for applicant's health clearance

It is mandatory that all documents be validated and signed by the applicant himself or herself. The documents to be filled out and submitted in the application process must be correctly and properly done, and the applicant will be held responsible for them. Any false statements filed or made by the applicant may render the documents null and void, and therefore forfeit his or her chance to be selected for the job. Horwang School reserves the right to make the final decision concerning any matters related to the hiring process.

3.3 The names of eligible applicants will be announced on 28 March 2023 on the school's official website: [www.horwang.ac.th](http://www.horwang.ac.th).

### 4. Details of the process for selection

Horwang School requires that every applicant demonstrate teaching and be interviewed on 30 March 2023 at the school. Further information on the demonstration and interview will be attached via the announcement. The eligible applicants must submit a 50-minute lesson plan on the topic provided to fld.hw@horwang.ac.th before the interview date.

### 5. Announcement of Successful Applicants

The names of the successful applicants will be announced on 31 March 2023 on the school's official website: [www.horwang.ac.th](http://www.horwang.ac.th). The successful applicants must report to declare intention, sign a contract, and report for work on 15 May 2023.

Announcement hereby made on 8 March 2023



Mr. Prawat Sutthiprapa  
(Director of Horwang School)